


TOWN OF VIENNA

Request For Waiver

Dept	Date	Dept Head Signature	Proposed Vendor	Amount
DPW	11/09/2022	DocuSigned by: 11/09/22 11:27 AM EST  Christine Homer <small>CA95B0F2B7CA4E3...</small>	All Traffic Solutions - Vendor # 5605	\$ 13,365.00

A Request For Waiver is required by the Town's Procurement Policies and Procedures. Check the box below that best applies.

Sole Source/Proprietary	<input checked="" type="checkbox"/>	Emergency Procurement	<input type="checkbox"/>	Waive Purchase Procedures	<input type="checkbox"/>
--------------------------------	-------------------------------------	------------------------------	--------------------------	----------------------------------	--------------------------

CHECK JUSTIFICATION(S) BELOW THAT APPLY TO THE PROPOSED PURCHASE AND SUPPLY DOCUMENTATION/EXPLANATION AS REQUIRED

- 1. Commodity/Service is from the original manufacturer or provider. There are no other distributors. (Findings must be documented below or attached)
- 2. The product is an integral part of existing equipment. Other brands not interchangeable. (State manufacturer and model number of existing equipment below.)
- 3. Only known product that meets the specialized needs of the department to bring about continuity of results. (Explain in detail below or attached)
- 4. Staff has had extensive training and/or experience with the product. Purchase of other than proposed product would incur substantial cost in re-training. (Explain in detail below or attached)
- 5. Purchase of this item/service is of an urgent nature because it is essential to public health & safety. (Describe in detail below)
- 6. Unable to obtain 3 or more quotes for item/service (Explain in detail below or attached)
- 7. Competitive negotiation (or quotes) is either not practicable or not fiscally advantageous, as described below.
- 8. Confirming Purchase Order (Explain reason for expenditure without issuance of PO below)

Explanation:

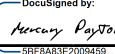
DPW is requesting to pay the renewal for All Traffic Solutions - Traffic Suite/Cloud software in the amount of \$1,365.00. All Traffic Solutions has a U.S. patent for web based reporting, making their product proprietary. On 12/10/2018, Council approved (Action Summary 18-1091) purchase of the software which is used to perform traffic count and speed studies which are requested by the Transportation Safety Commission and Police Department.

Funds to come from account: 100-104-1041-14140-46015.

Reviewed by:  Date: 11/09/22 | 11:56 AM, EST
 Purchasing Agent

Reviewed by:  Date: 11/09/22 | 2:10 PM EST
 Town Attorney

Reviewed and Approved by:  Date: 11/09/22 | 1:09 PM EST
 Finance Director

Reviewed and Approved by:  Date: 11/10/22 | 11:29 AM EST
 Town Manager

