

TOWN OF VIENNA**Request For Waiver**

Dept	Date	Dept Head Signature	Proposed Vendor	Amount
DPW	10/03/2022	DocuSigned by: Christine Homer 10/03/22 12:04 PM EDT CA95B0F2B7CA4E3...	J.O. Herbert Company Inc.	\$ \$120,000
A Request For Waiver is required by the Town's Procurement Policies and Procedures. Check the box below that best applies.				
Sole Source/Proprietary	<input checked="" type="checkbox"/>	Emergency Procurement	<input type="checkbox"/>	Waive Purchase Procedures

CHECK JUSTIFICATION(S) BELOW THAT APPLY TO THE PROPOSED PURCHASE AND SUPPLY DOCUMENTATION/EXPLANATION AS REQUIRED

1. Commodity/Service is from the original manufacturer or provider. There are no other distributors. (Findings must be documented below or attached)
2. The product is an integral part of existing equipment. Other brands not interchangeable. (State manufacturer and model number of existing equipment below.)
3. Only known product that meets the specialized needs of the department to bring about continuity of results. (Explain in detail below or attached)
4. Staff has had extensive training and/or experience with the product. Purchase of other than proposed product would incur substantial cost in re-training. (Explain in detail below or attached)
5. Purchase of this item/service is of an urgent nature because it is essential to public health & safety. (Describe in detail below)
6. Unable to obtain 3 or more quotes for item/service (Explain in detail below or attached)
7. Competitive negotiation (or quotes) is either not practicable or not fiscally advantageous, as described below.
8. Confirming Purchase Order (Explain reason for expenditure without issuance of PO below)

Explanation:**DESCRIPTION:**

This request is for the purchase and installation of Emergency Vehicle Preemption (EVP) equipment for all this signals within the Town*. EVP equipment gives emergency vehicles a green light on their approach to a signalized intersection while providing a red light to conflicting approaches. EVP decreases the response time for emergency vehicles thus creating a safer community.

*- EVP is already installed and operating on the Maple Ave/Center St and Maple Ave/Courthouse Rd/Lawyers Rd intersections.

BASIS:

J.O. Herbert Company Inc. is the only authorized dealer for GTT products in Virginia. GTT EVP equipment is already installed and operating on the Maple Ave/Center St and Maple Ave/Courthouse Rd/Lawyers Rd intersections.
See attached Sole Source Letter.

Reviewed by: Gerald W. Amacker Date: 10/03/22 | 1:04 PM EDT Purchasing Agent
Reviewed by: Steven D. Briglia Date: 10/03/22 | 4:43 PM EDT Town Attorney

Reviewed and Approved by: Marion Surfass Date: 10/03/22 | 1:11 PM EDT
Finance Director

Reviewed and Approved by: Arcady Payton Date: 10/05/22 | 2:31 PM EDT
Town Manager

