

**TOWN OF VIENNA, VIRGINIA  
ADMINISTRATIVE REGULATIONS**

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| <b>Subject:</b><br><b>SOLICITATION ON TOWN PROPERTY</b> | <b>Regulation No:</b><br>1.5 | <b>Effective Date:</b><br>June 1, 2012 |
|   | Supersedes: July 6, 2001     |  |

**I. PURPOSE**

It is the purpose of this section to regulate the sales of goods and services on Town properties.

**II. FOR-PROFIT OPERATIONS**

There shall be no solicitation of any goods, services or other items to employees, residents or any other persons on Town property by profit making corporations (e.g., Avon, Tupperware, etc.).

**III. NOT-FOR-PROFIT OPERATIONS**

Solicitation for and by non-profit organizations or corporations on Town property may be permitted only upon receipt of approval by the Town Manager. Upon presentation of such a request, the organization or corporation must readily identify the type of sales method(s) to be used to solicit on Town property. Such sales methods will be considered by the Town Manager in reviewing the request and the Town Manager has the discretion to deny an application if he/she considers the manner unsuitable for usage on Town property.

**IV. APPLICABLE DOCUMENTS**

None

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|---|--------------|
| <b>Signature of Town Manager:</b>   | <b>Date:</b> |
|  | June 1, 2012 |